

## **EXECUTIVE MEMBER FOR CORPORATE SERVICES AND ADVISORY PANEL**

**TUESDAY, 30 OCTOBER 2007**

### **DECISIONS**

Set out below is a summary of the decisions taken at the meeting of the Executive Member for Corporate Services and Advisory Panel held on Tuesday, 30 October 2007. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

Members are reminded that, should they wish to call in a decision, notice must be given to Democracy Support Group no later than 4pm on the second working day after this meeting.

If you have any queries about any matters referred to in this decision sheet please contact Tracy Johnson.

#### **6. REVIEW & STRATEGY FOR THE COMMERCIAL PROPERTY PORTFOLIO**

##### Advice of the Advisory Panel

That the Executive Member be advised:

- (i) That the report be received and the performance of the Commercial Portfolio be noted;
- (ii) That a yearly report on Performance Indicators as identified in the report be received;
- (iii) That any proceeds received from selling any of the properties suitable for disposal (excluding those receipts already committed to fund the approved capital programme) should be put into a fund to be used for future acquisitions and investments;
- (iv) That the views of Members expressed at the meeting be referred to the Executive on 20 November to inform the council's future policy on its non-operational and operational Property Portfolios.

##### Decision of the Executive Member

**RESOLVED:** That the advice of the Advisory Panel be accepted and endorsed.

**REASON:** To provide Members input to the Commercial Property Review, to set targets for future performance and to identify actions on individual properties as determined at the meeting.

**7. YORKSHIRE PURCHASING ORGANISATION (YPO) UPDATE REPORT**

Advice of the Advisory Panel

That the Executive Member be advised:

- (i) That the contents of this report and the intention of the report author to bring an informal verbal update on this matter to Members at the December EMAP 2007 meeting be noted.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To update Members on recent events at the YPO further to the report brought to Corporate Services EMAP in September 2007 regarding this matter.

**8. CONTRACT DESIGN MANAGEMENT (CDM) REGULATIONS - IMPLICATIONS FOR CITY OF YORK COUNCIL**

Advice of the Advisory Panel

That the Executive Member be advised:

- (i) That Option B be endorsed for action across Directorates involved in construction design and management.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: The Council is vulnerable under the Health & Safety at Work Act if construction design and management and the safe operation of buildings is compromised. The current position is that the design of buildings, the project management of construction work and the operation of premises may be carried out by various sections within the council, including schools, without real direction or monitoring in the application of the CDM Regulations.

This should not be allowed to continue. Formal channels for the development of projects and the safe management of buildings under an auditable regime relative to the CDM Regulations should be put in place.

**9. INSURANCE SERVICES MID TERM - MONITORING REPORT  
2007/08**

Advice of the Advisory Panel

That the Executive Member be advised:

- (i) That the contents of this report and the progress and significant contribution made by the service to VFM at the Council be noted.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To advise Members of the insurance issues affecting the Council and the success of the insurance self-funding programme.

**10. SUPPLIER & CONTRACT MANAGEMENT SYSTEM (SCMS)**

Advice of the Advisory Panel

That the Executive Member be advised:

- (i) That the progress made to date in implementing and embedding the SCMS system be noted;
- (ii) That the Project plan attached as Annex 1 to this report be noted.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASONS: To advise Members of the progress made to date in delivering the SCMS project plan.  
To advise Members of the contents of the project plan developed to deliver SCMS across the organisation

**11. INTRODUCTION OF THE LOCAL HOUSING ALLOWANCE**

Advice of the Advisory Panel

That the Executive Member be advised:

- (i) That the content of this report be noted
- (ii) That it be noted that further advice will be provided to Members once the regulations have been published and more detail about the scheme is known.

- (iii) To write to the minister to express concerns about the impact of extending the Broad Rental Market Area (BRMA) on York.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To keep the Executive Member informed of changes in legislation that impact on the processing and payment of Housing Benefit.

**12. UPDATE ON GERSHON EFFICIENCY SAVINGS**

Advice of the Advisory Panel

That the Executive Member be advised:

- (i) That the progress against the Gershon efficiency targets be welcomed and noted.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To inform the Executive Member.

